

COMMITTEE MEMBERS

December 7, 2018

Ilona Varga, Chair

Glenn S. Anderson (VC)

Joe Barone

Terry Marecki

Joseph Palamara

Martha Scott

Jewel Ware

NOTICE OF MEETING

OF THE

COMMITTEE ON GOVERNMENT OPERATIONS

Tuesday, December 11, 2018 – 10:00 a.m.

Hearing Room 704, Guardian Building, 500 Griswold, Detroit, MI 48226

Commissioner Ilona Varga, Chairwoman of the Committee on Government Operations, has scheduled a meeting of the Committee on **Tuesday, December 11, 2018 at 10:00 a.m.** in Hearing Room 704, Guardian Building, 500 Griswold, Detroit, MI 48226 to consider the following:

- A. Roll Call
- B. Approval of the November 27, 2018 meeting minutes
- C. Unfinished Business
- D. New Business
- 1. Communication dated November 2, 2018 (received November 13th) requesting Commission approval of a grant agreement between the Charter County of Wayne and State of Michigan, Department of Licensing and Regulatory Affairs in the amount of \$673,061 to accept the 2019 Survey and Remonumentation Grant to cover the expenses of the program; the term of the agreement is from January 1, 2019 through December 31, 2019; the revenue from the agreement will be deposited into Account No. 101 24500 569000 (R of D Remonumentation Grant). (2019-78-003)

Note: This meeting is called in accordance with provisions of the "Open Meetings Act," Act No. 267, Public Acts of 1976.

The County of Wayne will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the Commission meeting upon five days notice to the Clerk of the Commission. Individuals with disabilities requiring auxiliary aids or services should contact the Wayne County Commission by writing or calling to the address and number listed below or TD.

2. Communication dated November 29, 2018 (received November 30th) requesting Commission approval of a three-year contract with two, one-year options or one, two-year option to renew between the Charter County of Wayne and Giffels-Webster Engineers, Inc. (of Detroit) not to exceed \$1,840,800 to survey, monument and remonument the corners in Wayne County; the County Executive advises 2 proposals were received in response to 267 direct solicitations; after review, the Procurement Division recommends award to Giffels-Webster, as the most responsive and responsible proposer; Giffels-Webster will subcontract 5%/\$90,000 to Advanced Geomatics (of Novi) for land surveying, 5%/\$90,000 to Ambit Land Surveyors (of Plymouth) for land surveying, 5%/\$90,000 to Great Lakes Geomatics, LLC (of Mount Clemens) for land surveying, and 1%/\$20,000 to Arbor Land Consultants, Inc. (of Ann Arbor) for land surveying; the term of the contract is from January 1, 2019 through December 31, 2021; the cost of the contract will be charged to Account No. 101 24500 817000 (R of D Remonumentation Grant). (2019-78-002)

Firm: Giffels-Webster Engineers, Inc.
Address: 28 W. Adams Avenue, Suite 1200, Detroit, MI 48226
Contact: John N. Redash (313) 962-4442

3. Communication dated November 29, 2018 (received December 3rd) requesting Commission approval of a retroactive three-year contract with one, two-year option to renew or two, one-year options to renew between the Charter County of Wayne and US Imaging, Inc. (of Saginaw) in the amount of \$247,682.32 to convert digital images from the land records database to microfilm and store the images along with the ones that are currently being stored for the Register of Deeds Office; the County Executive advises that 1 bid was received in response to 124 solicitations; after review, the Procurement Division recommends award to US Imaging, Inc., meeting all bid specifications; the term of the contract is from November 1, 2018 through October 31, 2021; the cost of the contract will be charged to Account No. 101 23600 817000 (Register of Deeds). (2018-78-019)

Firm: US Imaging, Inc.
Address: 400 S. Franklin Street, Saginaw, MI 48607
Contact: Rhonda Olsen (989) 754-9949

4. Communication dated October 30, 2018 (received December 5th) requesting Commission approval of a resolution amending Resolution No. 2017-750 extending the delegated settlement authority for an additional year on cases up to \$20,000 to Wayne County Corporation Counsel to settle lawsuits, accept case evaluation awards and accept offers of judgment or counteroffers of judgment; awards and settlements of between \$20,000 and \$60,000 may be approved by Corporation Counsel with concurrence of the Commission Chairperson or his or her designee, and if not approved by the Chairperson, it must be approved by the full Commission; awards in excess of \$60,000 or where a proposed settlement is to be kept confidential must be approved by the full Commission; the resolution shall be effective through December 31, 2019; the Commission has previously approved this authority with Resolution Nos. 2017-750, 2017-093, 2015-649, 2014-682, 2014-059, 2012-740, 2011-643, 2010-666, 2009-851, 2008-687, 2007-825, 2006-1039, 2005-1197, 2005-689, 2004-1125, 2003-888, 2003-297,

2002-1186, 2000-629, 1999-739, 1998-717, 1997-646, 1997-260, 1995-141 and 1987-63. (2019-40-006)

5. Communication dated October 11, 2018 (received November 30th) requesting Commission approval of Modification No. 2 to a retroactive, sole-source professional services one-year agreement between the Charter County of Wayne and Ivanti, Inc. (of South Jordan, UT) in the amount of \$51,071.20 to track trouble tickets and service requests for the Department of Information Technology, as well as to provide a self-service feature and knowledge-base to all users throughout the County to open and track trouble tickets and service requests from their computers or mobile devices; Modification No. 2 increases the total contract amount from \$100,789.20 to \$151,860.40; Modification No. 2 extends the term of the contract from October 1, 2018 through September 30, 2019; the cost of Modification No. 2 will be charged to Account No. 635 25805 943000 (Information Technology Service). (2017-53-138M2)

Firm: Ivanti, Inc.
Address: 698 West 10000 South, South Jordan, UT 84095
Contact: Stacey Slowiak (719) 532-7346

6. Communication dated November 7, 2017 (received November 16th) from Carlos Perez, Chief Information Officer, Department of Information Technology, forwarding the Department of Information Technology new staff augmentation model described in the contracts approved by the Wayne County Commission in 2013; the reports depict the changes that occurred July – September 2018, including the name of the vendor, the resource's name, the position title, hourly rate, start date and end date, as applicable. (2019-53-046)
 7. Communication dated December 4, 2018 (received December 4th) from Victoria Inniss Edwards, Director, Human Relations Division, forwarding a report of Current Activities and Achievements of the Human Relations Division for FY 2017-2018, pursuant to Enrolled Ordinance No. 2018-683, page 9, item 19. (2019-40-010)
 8. Communication dated November 29, 2018 (received December 4th) from James W. Heath, Interim Wayne County Corporation Counsel, forwarding the Department of Corporation Counsel's Outside Legal Service Report, pursuant to Enrolled Ordinance No. 2018-683, page 8, item 17. (2019-40-009)
- E. Such other matters as may be properly submitted before the Committee
- F. Public Comments
- G. Adjournment

Respectfully submitted,

Joe Slezak, Legislative Research Analyst (224-7359)
Darcel Brown, Legislative Research Assistant (224-0848)

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Note: 3 The County of Wayne will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the Commission meeting upon five days notice to the Clerk of the Commission. Individuals with disabilities requiring auxiliary aids or services should contact the Wayne County Commission by writing or calling to the address and number listed below or TDD (1-800-649-3777)